



Expressions of Interest – Public Officer

1.0 Background

- 1.1 The Australian Air League Inc., Constitution at paragraph 21.0 makes provision for the Council to appoint the Public Officer.
- 1.2 The Council at its February 2006 meeting resolved that:
 - 1.2.1 The Public Officer of the League shall be appointed by the Council, as hereinafter provided, for a four (4) year term coinciding with the four (4) year term of the Chief Commissioner, commencing on 1st January of the relevant year, and is eligible for re-appointment. The Public Officer is accountable to the Council in accordance with the Act as amended and its relevant Regulations. It not necessary for this position to be a uniformed appointment. In the event that a League member fills the position they will retain their current rank and appointment as well as being appointed to this position.
 - 1.2.2 Prior to the commencement of the term of office of the Public Officer, the Council shall invite expressions of interest for the appointment from eligible League and/or Life Members **resident in New South Wales**, such expressions of interest to be in writing, addressing the competencies required, and setting out reasons why the applicant considers that he or she is suitable for the appointment, together with details of any relevant experience and/or qualifications held.
 - 1.2.3 Such invitations for applications to be circulated as widely as possible throughout the League in New South Wales.
 - 1.2.4 Copies of the expressions of interest to be distributed to all members of the Council with the Agenda of the Council meeting prior to the commencement of the relevant term of office, and, if necessary, a vote of members taken at the meeting by secret ballot, or by postal vote, as appropriate.
 - 1.2.5 The Council retains the right to accept or reject any application at its discretion.

2.0 Invitation for Expressions of Interest

- 2.1 The Council invites interested parties to register their Expression of Interest in being appointed to this position, the criteria for which are listed hereunder:

3.0 Accountabilities, Responsibilities and Relationships

- 3.1 The Public Officer is accountable to the Council of the Australian Air League Inc. through the Chief Commissioner.
- 3.2 Responsibilities of the office are to:
 - 3.2.1 Ensure compliance with the Associations Incorporation's Act 2009 as amended and relevant Regulations;
 - 3.2.2 Perform such other duties as may be directed from time to time by the Council of the League Inc.;
 - 3.2.3 Accept functions delegated by the Council of the League for the efficient and effective management of the League; and

3.2.4 Attend all meetings of the Council of the League and General Meetings of the League and take the minutes (if so directed by the Chairman).

3.3 The Public Officer shall establish and maintain such relationships, as may be necessary and desirable to promote the best interests of the Australian Air League Inc., and are to include:

3.3.1 The Council of the Australian Air League Inc.;

3.3.2 Groups within the Australian Air League Inc.;

3.3.3 The Chief Commissioner and the Operations Commissioner; and

3.3.4 External Organisations, professional bodies, government agencies, etc.

4.0 Submission Details

4.1 All EOI must be in the hands of the Chairman of the Council of the League, Gp Comr (Retd) Matthew Little, no later than Saturday 29th June 2019 and must be sent as follows:

4.1.1 By email to chair@airleague.com.au; OR

4.1.2 By Australia Post (postal address may be obtained by contacting the Chairman directly – at least two weeks prior to the final submission date - via one of the methods detailed below).

4.2 Enquiries may be directed to the Chairman of the Council on

- 0439 723 385 After Hours (6pm – 9pm)
- chair@airleague.com.au

**Issued for and on behalf of the
Council of the Australian Air League Inc.**



Comr Ray King, MSA
Operations Commissioner