



**FEDERAL ROUTINE ORDER**

**CALL FOR EXPRESSIONS OF INTEREST –  
Chairman of the Council of the Australian Air League Inc.**

- 1.0 Introduction.** Expressions of Interest are invited from interested members for the appointment of Chairman of the Council of the Australian Air League Inc. (as provided for in Paragraph 15.2 of the Constitution as amended December 2012 – refer 6.0 below for access details).
- 1.1 The Chairman is appointed by the Council, from League and/or Life Members, for a four (4) year term.
  - 1.2 The current term runs to the end of this calendar year and the next term commences on 1<sup>st</sup> January 2018.
- 2.0 Duties.** Applicants are encouraged to review the contents of the Australian Air League Constitution, Paragraph 16.
- 2.1 The Council of the Australian Air League Inc. holds two General Meetings a year, in February and August, plus an Annual General Meeting in December.
  - 2.2 The League meets interstate travel expenses, as well as any required accommodation cost to facilitate attendance at the General Meetings.
  - 2.3 The Chairman is a member of the Executive of the Council of the Australian Air League Inc., and can be called upon at other times for duties in this capacity.
- 3.0 Qualifications.** Applicants are encouraged to review the contents of the Australian Air League Constitution, Paragraph 15.
- 3.1 Applicants **must** be financial Members of the Australian Air League Inc. and can be Life, League or Associate members;
  - 3.2 Applicants **should** have a working knowledge of Air League operation, and knowledge of and experience in meeting practice and procedure.
- 4.0 Process.** Expressions of Interest must be in writing and must set out the reasons why the applicant considers that they are suitable for the appointment, together with details of any relevant experience and/or qualifications held.
- 4.1 Expressions of Interest will be received up until 1700 hours on Friday 28<sup>th</sup> July 2017 and must be forwarded to Chief Comr. Ian Rickards, LM., DSA and Bar, MSA. via:
    - 4.3.1 Mail to P O Box 1226, Narre Warren, 3805; or by
    - 4.3.2 Email to [chiefcomr@airleague.com.au](mailto:chiefcomr@airleague.com.au)
  - 4.2 The Council of the Australian Air League Inc. will review the Expressions of Interest at their next scheduled meeting to be held on Saturday 19<sup>th</sup> August 2017;
  - 4.3 The current incumbent need not complete an Expression of Interest and needs only to advise the Chief Commissioner whether they wish to be considered.
- 5.0 Queries.** Should a potential candidate have any queries in relation to this appointment, they are invited to make contact with the Chief Commissioner by:
- 5.1 Email ([chiefcomr@airleague.com.au](mailto:chiefcomr@airleague.com.au)); or
  - 5.2 Telephone 03 9705 0758 (AH) 0412 102 213 (MOB).

**6.0 Access to the AAL Manual.** The AAL Constitution and Manual is available at <http://manual.airleague.com.au>. **N.B.** The login instructions have changed - read below:

- 6.1 Use your **certificate number** as the username, ensuring the preceding letter is a capital (e.g. *V12345*);
- 6.2 Use your **surname** in all caps and **year of birth** as the password, in the format NNNYYYYY (e.g. *SMITH1995*).

**Issued for and on behalf of the  
Council of the Australian Air League Inc.**

Comr Ray King, MSA  
Federal Operations Commissioner